

Other Improvements Design Review Checklist **(Use for Decks, Gazebos, Pools, Pool houses, Outbuildings, etc.)**

Application (2 copies) – Please include the following:

- Date Application Prepared
- Owner's name
- Mountain Springs Ranch Lot Number
- Mountain Springs Ranch Street Address
- Owner's contact information (address, phone number, email address)—(may NOT be the builder's info)
- Address for where to send approved plans
- Type of Improvement
- Builder's Name (if applicable)
- Builder's contact information (address, phone number, email address)
- Architect's Name (if applicable)
- Owner Signature
- Builder Signature (if applicable)
- Total Square Footage of the Proposed Structure (must match the architectural plans)

Site Plan (2 copies) – *min scale 1"=20'* Please include the following information:

- Owner's name
- Mountain Springs Ranch Lot Number
- Mountain Springs Ranch Street Address
- North Arrow and scale.
- Property lines with dimensions and bearings.
- Setback lines
- Easement lines
- Adjacent street names
- Proposed location of improvement

Architectural Plans (2 sets) (if appropriate) – *minimum scale of 1/4"=1'-0"* Please include the following information:

FLOOR PLANS

- Owner Name
- Mountain Springs Ranch Lot Number
- Mountain Springs Ranch Street Address
- Architect Name and Contact Information
- Date Drawn
- Interior rooms dimensioned and named
- All window and door openings shown
- Roof overhang with a dashed line
- Total square footage of structure
- Heated square footage of structure (Refer to your specific Unit Supplemental Declaration of Covenants, Conditions and Restrictions.)

BUILDING ELEVATIONS

- Front, rear and two side elevations.
- All elevations labeled and drawn according to scale
- Building Height specified on elevation from plate line to highest point on the structure
- Exterior finishes specified